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MAY 21 1956

MEMORANDUM FOR: Deputy Director (Intelligence)

SUBJECT : Extension of Loan of Twenty-Five Employees
to Records Integration Division

1. You will recall that in early January of this year the Director issued instructions to provide additional personnel to overcome the backlog of work in the RI Division. Following this a total of twenty-five employees was made available to RI on a loan basis. Eight of these were provided by your office.

2. While it was anticipated originally that these employees would not be needed beyond 30 June 1956, it now appears that their services will be required at least through October. It is requested, therefore, that you approve the necessary extension and advise the offices affected in your organization.

SIGNED

H. GATES LLOYD
Acting Deputy Director
(Support)

SA-DD/S:CEB:ljh (19 May 56)

Distribution:

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MAY 21 1956

MEMORANDUM FOR: Deputy Director (Plans)

SUBJECT : Extension of Loan of Twenty-Five Employees
to Records Integration Division

1. In January of this year twenty-five employees were made available to Registry on a loan basis to assist in the reduction of the backlog of cases. Nine (9) of these employees were provided by DD/P, eight (8) by DD/I, and eight (8) by DD/S. It was originally anticipated that their services would not be needed beyond 30 June.

2. The Management Staff recently reviewed the situation and has recommended that the loan of the twenty-five employees be extended until the total backlog is reduced to a five (5) day load (approximately 30 October 1956). It is my understanding that you concur in this recommendation. Consequently, steps have been taken to advise DD/I and DD/S components concerned of the extended period. It is requested that you take appropriate action to notify DD/P components affected.

SIGNED

H. GATES LLOYD
Acting Deputy Director
(Support)

SA-DD/S:CEB:ljh (19 May 56)

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